**Cary High School Speech and Debate Booster Club**

Minutes from September 19, 2017 Meeting

Members present:

Patrick Jessee, Chairperson
Joe Coletti, Treasurer
Annie Ngo, Secretary
Yvonne Aremendariz, Member-at-large
Alma Logue, Member-at-large
Stephanie Moore, Member-at-large

Mr. Jessee welcomed everyone, introduced the board members, and thanked them for their participation this year. Mr. Jessee explained that he is a non-voting member, so he leads the meetings but won’t make a motion, second a motion, or vote. According to our bylaws, we have to meet at least 4 times per year, but other matters can be handled through email.

Mr. Jessee discussed the Ground Rules of Loving Candor, meaning the board should communicate honestly and openly in discussions. We should also listen to our students and pass on to the board any information regarding issues that may arise with a student or between students. Ms. Moore said that the board should be cautious about mentioning sensitive issues discussed to the students.

Mr. Jessee will send out cord announcement emails.

Mr. Jessee said seniors are very busy and at times may take a break from the club. We discussed that this is fine, and they can still go to the Debanquet at the end of the year.

Mr. Coletti gave the Treasurer’s report. His report included the costs and gains of our various activities and expenditures, and has a budget for this year. We discussed that board members can turn in receipts for approved purchases, such as snacks at the tournaments, to the Treasurer, and will be reimbursed. Mr. Coletti is handling the accounting in QuickBooks Online, which is $50 per year. There are 5 users, which will be Mr. Coletti, Mr. Jessee, Ms. Ngo, Ms. Aremendariz, and a general user. Ms. Moore moved that we approve the Treasurer’s report, Ms. Logue seconded the motion, and it was passed by unanimous vote.

The board discussed the upcoming season. The tournament at Enloe has been cancelled. Mr. Jessee will attend about half of the tournaments, and the others will be attended by one of the assistant coaches. Ms. Davies will be going to the tournament at South View High School. We discussed the schedule of the 13 tournaments. The Impvitational will be November 11.

Mr. Jessee distributed descriptions of the roles that Ms. Stuelke has performed in past seasons. She is available for questions regarding all of her past duties.

**Impvitational Donations:** The board discussed getting donations for the Impvitational tournament. Ms. Moore suggested that the students solicit the donations. She has experience with business owners who say they prefer students asking for help with their clubs, and donations are usually more than when parents do it. She recommended asking for student volunteers and breaking them into groups of 3 or 4, mixing novice and varsity members in each group. Each group would visit several businesses asking for donations. Ms. Moore volunteered to coordinate these efforts. Mr. Coletti moved that Ms. Moore be the volunteer coordinator for Impvitational donations, Ms. Aremendariz seconded the motion, and the motion was passed by unanimous vote.

The board discussed possible liability of students driving other students to businesses, and that a permission slip would be in order. Mr. Jessee will discuss this further with school administration.

**Chaperone/Snack Supplier:** Ms. Logue will take over this role, with other volunteers filling in as needed.

**Order Shirts:** Ms. Ngo will coordinate the ordering of t-shirts. The board discussed the possibility of scarves. Ms. Moore will call Durham Academy and see where they got their scarves.

**Impvitational Judge’s Lounge:** Ms. Moore will coordinate this. Board members can be here November 9 at 3:00 to set up. There will be no classes on November 10.

**Impvitational Concessions/Student Lounge:** Ms. Logue and Ms. Aremendariz will coordinate this. Mr. Jessee will get money for the cash register, and Ms. Logue will help afterwards with the money. Mr. Coletti will handle the accounting of the money when he gets back from town a few days after the event.

**Winter Break Party:** Mr. Jessee said this is cake in his classroom after school.

**Debanquet:** The Debanquet will be held in April. The board discussed venue options and decided to see if any of the students reside in the subdivision that has the venue we’ve used in the past. Mr. Jessee handles the student honors. The board will discuss Debanquet in more detail at a future meeting.

The board discussed Judge Training. Josh Wade is the new director of the Dogwood League. They requested that we sponsor a Dogwood League judge training session. If they can get a date to us in the next week, we will sponsor the session; otherwise we will hold training in classrooms for just our school.

Mr. Jessee reminded the board members to ensure they sign up to volunteer. He will make sure a computer is available after the judge training.

Mr. Jessee discussed monthly debate Briefs, which have cards and evidence for the current month’s topic. Via email, the board had approved purchasing the Briefs for Public Forum. We discussed Briefs for Lincoln-Douglas. Ms. Ngo moved that we also purchase Briefs for Lincoln-Douglas, Mr. Coletti seconded the motion, and the motion was approved by unanimous vote.

The board will meet in Mr. Jessee’s classroom on October 23, at 12:07 to further discuss the Impvitational tournament. The board also set up a meeting on November 16th, at 7:00, but this may change to a lunch meeting.